

## **BCS SOUTH WEST BRANCH MINUTES OF THE ANNUAL GENERAL MEETING HELD ON MAY 10<sup>th</sup> 2005 AT THE METEOROLOGICAL OFFICE, EXETER.**

### **Apologies for absence**

1. Noted that apologies had been received from Mr John Hall, Treasurer.

### **Minutes of the 2004 AGM**

2. Steven Furnell reported that although the Officers and Committee had been duly elected, the then Secretary had not taken Minutes of the proceedings.

### **Financial Report**

3. In John Hall's absence, Phil Davies reported that all expenditure details had been submitted to HQ and the Branch was awaiting the end of year financial statement. This would be made available to all members on the Branch website. He understood that expenditure at around £2100 was within the Branch allocation and that around £700 of this had been spent on student prizes.

### **Chairman's Report**

4. The Chairman, Steven Furnell, reported that the year since the last AGM had been most successful, with large audiences for most of the events. Highlights of the year included two student project evenings and presentations on digital forensics and virtual communities. He thanked his Committee and the support received from BCS HQ. *(Secretary's note: For a full text of the report please visit the Branch Website.)*

### **Election of Officers**

5. Having been proposed by Ken Cahill and seconded by Nathan Clarke, the following Officers of the Branch were duly elected:
  - Steven Furnell – Chairman
  - John Hall – Treasurer
  - Phil Davies – Secretary

### **Election of Committee**

6. Having been proposed by Paul Dowland and seconded by Steven Furnell, the following Committee Members were duly elected:
  - Mr Andrew Munslow

- Mr Shukor Razak
- Mr Paul Dowland
- Mr Nathan Clarke
- Mr Ken Cahill
- Mr Ted Draper
- Ms Janet Kneller
- Ms Shirley Atkinson

7. Steven Furnell welcomed the new Committee members, Ken, Ted, Janet and Shirley.

**Any Other Business**

8. Some discussion took place regarding the large geographical area served by the Branch and the problems this can cause. Steven commented that the Committee sought to spread the events between Plymouth and Exeter and this had the advantage of serving two different audiences.
9. There being no further business, the meeting closed at 07.29pm.

Phil Davies  
Secretary

May 11<sup>th</sup>, 2005.