

**MINUTES OF A COMMITTEE MEETING OF THE SOUTH
WEST BRANCH OF THE BCS HELD AT PLYMOUTH
UNIVERSITY ON NOVEMBER 8TH, 2005**

Present: Dr S Furnell, Dr P Dowland, Dr N Clarke, Mr J Hall , Mr P Davies, Mr E Draper, Ms J Kneller

Apologies: Mr S Razak, Ms S Atkinson

MATTERS ARISING FROM MEETING OF SEPTEMBER 20TH

1. The following matters arose from the last meeting:
 - Branches Congress. SF and NC provided an interesting verbal report to the Committee about the contents and proceedings of the Branches Congress.
 - In SR's absence, SF reported that letters inviting schools to participate in the website competition had been despatched. Unfortunately, the letters had referred to details on the Branch website that were not present. It was agreed that SR should email schools with an appropriate apology and asking them to study the current details on the website.

TREASURER'S REPORT

2. JH reported that of the £2768 allocated for 2005-2006, £2481 remained.

PROGRAMME FOR 2005 – 2006

3. Those present discussed matters related to the events planned for 2005-2006:
 - December – Plymouth. Computers in Music. SF confirmed this would be on December 13th.
 - January – Exeter. Project Management for eBusiness. PDav confirmed this would be at Reed Hall, Exeter University on January 17th.
 - February 7th – Plymouth. JH to present “45 years in Computing” – SF confirmed that microphone and amplification would be available for this event. JH confirmed he would email his “flyer” of the event to PDow.
 - March 14th – Plymouth. The Intelligent Building. SF confirmed the date.
 - April – Student Project Evening. Date yet to be confirmed.
 - May – AGM. TD confirmed date of May 9th and that Eclipse would be giving a presentation on future internet developments. JK confirmed that she had been able to book the Met Office for the AGM and would advise of catering costs and pre-registration requirements closer to the event. SF thanked TD and JK for their contribution.

A.O.B.

4. The next meeting is to take place on January 17th at 6.30pm at Reed Hall, Exeter, to coincide with the eBusiness event (PDav advised that he was travelling north that day and may be late)

PD
9.11.05