

**MINUTES OF A COMMITTEE MEETING OF THE SOUTH
WEST BRANCH OF THE BCS HELD AT PLYMOUTH
UNIVERSITY ON APRIL 11th, 2006**

Present: Dr S Furnell, Dr P Dowland, Dr N Clarke, Mr S Razak, , Ms J Kneller,
Mr E Draper, Mr J Hall, Mr P Davies

Apologies: Mrs S Atkinson

STUDENT PROJECT EVENING

1. The student project evening, to be held on 26th April, was discussed and the following arose:
 - SF had emailed Exeter University about the event but had not received any reply or any nominations. Those present expressed disappointment.
 - SR stated that he had received three entries for the competition and these were tabled.
 - It was agreed that NC contact the course supervisors at Plymouth University to enquire if they knew of any suitable students.
 - It was agreed that further publicity should be provided for the event next year – ideally aimed directly at students.
 - It was agreed that the Silver Buffet be provided for those attending the event.

SCHOOLS WEBSITE COMPETITION

2. SR reported regarding the competition and the following was noted/agreed:
 - Five entries from three schools had been received.
 - Approval had been received from HQ for £800 prize money
 - SK agreed to contact HQ regarding publicity – ED agreed to help if required
 - The Committee are to judge the entries by end of 19th April
 - SK to email entries to the Committee, including marking forms
 - PDow agreed to amend the entries to enable linkages to operate
 - To avoid unnecessary copying, the documentation that accompanied the entries is to be judged by the those committee members at Plymouth University

AGM ARRANGEMENTS

3. The arrangements for the AGM, to be held at the Met Office on May 9th, were discussed:
 - The cut-off date for registration was confirmed to be 21st April
 - SF and PD agreed to stand for re-election as Chairman and Secretary.

- For health reasons, JH asked that he be relieved of his Treasurer's post, but stated that he wished to continue as a Committee member. SF thanked JH for all his work over the many years. JK agreed to take on the Treasurer's position.
- All those present agreed to be re-elected to the Committee.
- The AGM is to run between 7.00pm and 7.30pm, the presentation between 7.30pm and 8.30pm and the buffet between 8.30pm and 9.00pm.
- ED confirmed the arrangements for the speaker and agreed to arrange for an abstract of the presentation to be made available for PDow.

TREASURER'S REPORT

4. It was reported that our allocation for the year was £2367 and that the accounts for this year show that around £500 has been accounted for so far.

A.O.B.

5. SF reported that the Society had asked if for the Branches to nominate events suitable to commemorate the Golden Jubilee. Committee members were asked to consider future events in readiness for a brainstorming session at the next meeting.
6. JH stated that he would be available for the Branches Congress in the Autumn
7. The next meeting is to take place on June 6th at Plymouth.

PD
16.04.06