

**MINUTES OF A COMMITTEE MEETING OF THE SOUTH WEST BRANCH
OF THE BCS HELD AT Plymouth University ON 11th November 2008**

Present: Prof S Furnell (SF), Dr P Dowland (PD), Dr S Atkinson (SA), Dr N Clarke (NC), Mr K Chamberlain (KC), Dr Ms J Kneller (JK), Mr Alastair Revell (AR)

Apologies: Mr E Draper (ED), J Fieldsend (JF), Mr. Chris Cooper (CC), Mr Max Hughes (MH)

1. Co-opted committee members: As Sevi has now left for Portsmouth, a new YPG rep is required. At last meeting it was proposed to try and recruit 2, one for Exeter & one for Plymouth. SF informed that Mark Culverhouse was prepared to join from Plymouth. No nomination yet from Exeter.

All agreed to co-opt Mark to the committee as YPG rep for Plymouth.

ACTION: JF to nominate from Exeter

2. Events

December – No progress yet with Debate.

(After event KC/AR/MH discussed alternative of an informal IT Quiz.

Agreed it was feasible and they would organise format and venue)

ACTION: KC/AR/MH to confirm venue/format/date

January – Robot Football (Plymouth). PD to email Angelo for details and circulate to AR for publicity.

ACTION: PD to circulate details

February – GCHQ (JF) or Social Engineering (SF)

ACTION: JF/SF to confirm

March – IT in Brewing. ED has confirmed speaker, but Tuckers was not suitable venue. ED proposed Bridge Inn, Topsham as alternative.

ACTION: ED to confirm venue & date

April – Possible re-schedule Secure Test (CC)

ACTION: CC to update

May – AGM – Contact IBM (PC)

ACTION: PC to contact IBM

3. Finance

JK had submitted an outline budget to BMC – Basically as per this year with 5% increase and allowing for room hire costs at Plymouth. Total request for £3830, plus project funding already agreed for Student prizes, School competition and conference sponsorship.

To date £360 has been spent of our £2610 budget, but bill for £180 (30 people refreshments due from Plymouth Univ)

The usefulness of video camera was again discussed, and agreed to submit bid to BMC for funding.

ACTION: PD to organise bid and justification

4. Actions brought forward

AR has written article on BCS for Law Society journal for Devon & Cornwall, to try and launch some combined events

45 responses to the membership survey have been received.

ACTION: NC to distribute survey results

5. Any other business

KC had spoken to HQ re name badges. These can be organised via HQ at cost of £4.10 each, in normal BCS format. All agreed to go ahead and get name badges for all committee members showing just First/Last name and South West Branch Committee (i.e. no positions to make them more re-usable).

(Post meeting note: At BMC it was announced that BCS are undertaking a re-branding exercise due to launch in March 09, which may include new logo)

ACTION: KC to organise badges with HQ (subject to note)

Socio-Technical Specialist Group have re-launched as Socio-Technical South West and would like to organise joint meeting with Branch in Devon/Cornwall. The committee welcomed such joint meetings.

ACTION: KC to liase with JK to arrange

A member had raised an issue with last Exeter meeting that they could not find the entrance to the venue. All agreed we need to signpost events better and send out detailed instructions (including campus maps where on University campus) to all registered attendees.

ACTION: KC to organise second set of signs for Exeter campus.

Discussion led on to organising a more formal 'social adjournment' for Exeter meetings. Campus bar may be feasible, otherwise identify alternative pub.

ACTION JF to advise suitable locations

Next full committee – Monday 2nd February 7.30pm, Dartmoor Halfway, Bickington

KSC

27/11/2008