



BCS South West Branch
Committee meeting

Tuesday 29th November 2016
Portland Square A327, Plymouth university, PL4 8AA

Minutes

1.0 Present/Apologies

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|-----------------|----|-----------------------------|-----------|
| S Furnell | SF | BCS SW Chair | Present |
| I Vasileiou | IV | BCS SW Secretary | Present |
| J Kneller | JK | BCS SW Treasurer | Present |
| A Revell | AR | BCS SW Committee Member | Present |
| K ChChamberlain | KC | BCS SW Committee Member | Present |
| S Atkinson | SA | BCS SW Committee Member | Present |
| A Munslow | AM | BCS SW Committee Member | Present |
| J Fieldsend | JF | BCS SW Committee Member | Apologies |
| N Clarke | NC | BCS SW Membership Secretary | Apologies |

2.0 Minutes of previous meeting

2.1 SF noted various events were planned the previous year and that most of the events happened. Previous meetings were approved by the committee.

3.0 Finance

- 3.1 JK confirmed the start of the new financial year and the current budget is £4321. We have spent around £1000 till now.
- 3.2 The branch to sponsor the student chapter in April and provide money for catering.
- 3.3 Marketing material to be looked at again, pens possibly in order to raise awareness.
- 3.4 SSW conference will be need to bid for some special funding. **SF to organise the paperwork for the funding request by 9th December.**



3.5 IV asked if the branch can support the Women in STEM conference but as it is special funding request the matter was not taken further.

3.6 IV to contact JF if he needs any financial support for any of the events in Exeter.

In such case, JF to contact JK.

4.0 Events

4.1 SF tried to get an event on smart cities in December 2016 but it is getting late now. But something arranged by NC in 7th March 2017

4.2 IV has arranged a CITP event for 9th February 2017

4.3 AR discussed running the Voices event. It has been suggested that we should ask Olivia Tan to run it (she will come from Swindon). AR suggested that we run some more combined events with other professional bodies perhaps and try and get more young people to attend. RSA research has evidenced that young people will attend more if other young people are present. Mid-January is a possible date for the Voices event. Catering could be an issue at the Bridge. **AR to arrange it.**

4.4 SF suggested some events should run in Exeter. **KC to revisit the Exeter fire brigade and see if an event can take place there.** Informatics lab is in Exeter and could be well attended if Exeter university participates. Students could be taken along. **AM to explore.**

4.5 CAS is doing a coding camp in Escort

4.6 BCS student chapter to host penetration workshop – 1st April 2017

5.0 AOB

5.1 SF will have a chat with Olivia Tan about branches on 2nd December 2016

5.2 The secretary to email the members of the branch after each event that the website has been updated with videos etc.

5.3 Twitter account and publicity was discussed. **IV and AM to share the Twitter account and try different approaches to improve publicity.**

5.4 KC mentioned the 60th anniversary of BCS. It has been suggested a social gathering of IT people could be an appealing option. **KC to seek more details of target timing for such anniversary events.**

5.5 AR suggested to boost the networking during the Plymouth events. **AM to pursue the ideas and speak with JF. IV to email that we plan a social event with food and speakers, who would be interested and discuss the potential topics.**

5.6 Certification of appreciation for Paul Dowland and Ted Draper. **SF will fill in the forms and make the appropriate requests.**

5.7 Unconscious training for BCS members. **SF to follow it up.**

5.8 Date of next meeting April/May 2017. The committee felt we could move towards online meetings and as such we could meet up more often.