

**MINUTES OF A COMMITTEE MEETING OF THE SOUTH  
WEST BRANCH OF THE BCS HELD AT THE ROYAL OAK,  
SOUTH BRENT ON TUESDAY 31<sup>ST</sup> MARCH 2009**

**Present:**

Prof Steven Furnell(SF), Janet Kneller(JK), Dr. Shirley Atkinson(SK), Mark Culverhouse(MC), Dr. Paul Dowland(PD), Ted Draper(ED), Dr. Jonathan Fieldsend(JF), Phil Chivers(PC), Kevin Chamberlain(KC)

**Apologies:**

Alastair Revell

**Minutes of previous meeting:**

Previous meeting cancelled due to bad weather

**Matters Arising:**

- YPG reps – Mark has joined from Plymouth, JF will recruit from Exeter for AGM
- Video camera – Project bid to be generated – **Action PD**
- Follow-up offers of help from member survey – **Action NF**
- Name badges – to be organised after AGM with new branding – **Action KC**
- Signs – still needed for Exeter meetings (from HQ) – **Action KC**

**Events:**

- AGM speaker about Enigma now confirmed – **Action PD to book hotel and liase with speaker. Also book room at Plymouth Univ for AGM as well as lecture theatre.**
- Socio-Technical Group meeting re-arranged for 28<sup>th</sup> May in Plymouth
- Options for next year:
  - IBM (JF)
  - Air Traffic Control (JF)
  - IBM/Microsoft (P?)
  - South West Grid for Learning (SA)
  - Artificial Intelligence (JK)
  - Socio-Technical Group joint meeting
  - Hawkeye Team (P?) – poss AGM 2010
- Publicity – Ongoing – **Action AR to upload photos and report from The Bridge Inn meeting.**
- Mailing List – CC is standing down as he has new job in Hampshire. Andy Phippen to join as Education Liason.

AGM: at Plymouth Univ on 13th May – 7pm before Enigma talk  
SF (Chairman), JK (Treasurer) and KC (Secretary) all confirmed will to continue, as are all existing committee members (except CC noted above). **Action KC to circulate membership with notice of AGM & invite further nominations.**

**Finance:**

JK reported Branch should be close to budget, but HQ have extended year to end of August, with proportional increase. Branch does not normally hold further meetings so likely to underspend.

**HQ:**

KC is attending Members Convention (19<sup>th</sup> & 20<sup>th</sup> May) as BMC member – 2 further SW Branch members may attend – **SF & PD are away, volunteers required, for what will be an important meeting.**

Long Service pins are to be introduced for 5, 10 & 25 years – Committee asked to notify HQ of suitable recipients.

**AOB:**

- There will be IT Project and Careers Fair – Suggested that Branch give a prize and take a stand.
- KC suggested Branch consider organising an IT awards dinner – General support, so need to consider for next meeting
- Agreed that AGM is preferred in May (as HQ are proposing change to October) for planning events. **KC to raise at BMC.**

**Next Meeting:**

To be arranged after AGM.